Hayden Sewer Board Meeting Minutes – October 17, 2024

1. **Call to order**: Meeting called to order at 6:04. Board members present: Pat Sullivan, Pam Wilson, and Wayne Sebastian, Sally Woods as well as Clerk Jonathan Stoner and Manager Alex Robbins. Mike Novac from RCAP was also present.

Absent: Matt Hurley

1. **Minutes**: Minutes of September meeting were read and approved. (Pam, Sally 4-0)
2. **Clerk’s report**: (Jonathan)
   1. Seven liens were added for a total of $5,557.80
   2. Annual bond payment was made on Oct. 1 for $37,875.00
   3. Keystone software license was renewed for next year. Total cost was $3,520.
   4. Jonathan went over the account balances and major costs for the month.
3. **Operator / Maintenance report**: (Alex)
   1. Treatment site is running well.
   2. One pump was replaced this month
   3. 6 locates were called in this month.
   4. The wet area in the drip field appears to be dry. Alex will keep tabs on it as all of the areas get turned back on.
4. **Old Business:**
   1. How should the sewer react to the rising locates. There was discussion about asking the county commissioners, and whether to do this before or after the end of calendar year. Pat will talk to Commissioner Matt Sporleder to get his take on the possibilities.

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1. **New Business:**
   1. Jonathan presented the first reading of the proposed budget for 2025. There was discussion of how much of a buffer there should be in the budget for income over expenses. Jonathan made projections for income for keeping the rate at $76 and increasing the rate to $78. $76 rate projects a shortfall of approximately $6,000. $78 projects to a buffer of $2,000. The board decided to budget for $78 per unit.
      1. Discussion about budgeting for the replacement generator. Alex will discuss a rental agreement with Biehle Electric to be able to get a unit when needed.
2. **Claims**
   1. Motion to pay claims (Wayne, Pam 4-0)
3. Motion to adjourn was made at 7:39 (Pam, Wayne 4-0)
4. VIII: **Next meeting**: November, 19, 2024